

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 4132 **TITLE:** TRAFFIC ENFORCEMENT OFFICER II **GRADE:** P-14

DEFINITION:

Under general supervision, monitors, processes, determines probable cause and provides expert testimony related to all summonses issued through the traffic light signal photo-monitoring program; performs routine duties associated with abandoned, disabled, and unattended vehicles not requiring action by a police officer; and performs related duties as required.

DISTINGUISHING CHARACTERISTICS OF THE CLASS:

Employees in this class perform a variety of substantive traffic enforcement duties requiring specialized knowledge and training. Regular duties are performed under the general supervision of a Traffic Enforcement Supervisor. Special or unique assignments are performed under the guidance of a police officer.

ILLUSTRATIVE DUTIES:

If staffing the Traffic Light Signal Photo-monitoring Program:

Screens Aphoto red light≡ images and retrieves photos from computer records;
Processes photographs to determine probable cause that a red light violation occurred;
Identifies the registered owner and prepares and signs the computer-generated summons;
Submits completed summonses to ensure timely receipt by the violators and the courts;
Testifies in court on contested cases to present evidence;
Provides a liaison with the equipment vendor and the Department of Transportation;
Inspects electronic traffic monitoring equipment each tour of duty to ensure it is working properly and that no hazards exist;
Implements and enforces control procedures to prevent unauthorized access to monitoring equipment and electronic evidence;
Temporarily disables the Aphoto red light≡ cameras when warranted.

If performing traffic enforcement duties:

Assists a police officer in enforcing the Abandoned/Junk Vehicle Ordinance by investigating abandoned and unattended vehicles;
Removes abandoned and disabled vehicles from State highways;
Proactively patrols the County to identify parking violations;
Responds to traffic complaints;
Provides traffic control as requested by police supervisors;
Provides crowd control and security at special events;
Staffs the Traffic Information Center during highway management emergencies and inclement weather conditions;
Testifies and presents evidence in court.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of Police Department General Orders and procedures governing traffic enforcement;

Knowledge of traffic ordinances applicable to Fairfax County;
Good observational skills;
Ability to make decisions and enforce traffic ordinances;
Ability to use good judgement;
Ability to testify in court;
Ability to understand and follow oral and written instructions;
Ability to communicate tactfully with subordinates, supervisors and the general public;
Ability and willingness to work outdoors in inclement weather;
Ability to operate an automobile.

EMPLOYMENT STANDARDS:

Any combination of education, experience and training equivalent to:
High school graduation or a G.E.D. issued by a state department of education; PLUS
Two years of experience enforcing parking regulations.

CERTIFICATES AND LICENSES REQUIRED:

Possession of a valid Motor Vehicle Driver's License at time of appointment.

NECESSARY SPECIAL REQUIREMENTS:

Must be at least 21 years old at time of appointment;
Requires the status of Special Police Officer, or the ability to obtain such status within three months of appointment.
Must successfully complete a criminal background investigation and a polygraph examination prior to appointment;
Must have never committed, been involved in, or been convicted of, a felony or serious misdemeanor;
Must be of good character and reputation;
Must have good hearing and vision.

ESTABLISHED: May 24, 1999